



**SAN MATEO
COUNTY
OFFICE OF
EDUCATION**

Excellence and Equity in Education

Nancy Magee • County Superintendent of Schools

San Mateo County Office of Education

**Affidavit to Obtain Duplicate of
Lost or Destroyed Check**

Payee, _____, does hereby certify that they are the legal owner of
CHECK NO. _____ dated _____ 20_____, drawn by **San Mateo County Schools**
(Commercial/Payroll Revolving Fund) for the sum of \$ _____ dollars; and
that said check has not been paid but was **lost/destroyed** before the same was paid by the San Mateo
County Treasurer’s Office and cannot now be produced by the said payee.

(Describe briefly the circumstances of such **loss** or **destruction**.) _____

I certify or declare under penalty of perjury that the foregoing is true and correct:

Signature: _____

Print Name: _____

Title: _____

Date: _____

Address: _____

Last four digits of social security number:

School District: _____

Submitted by: _____

(FORM MUST BE COMPLETED IN FULL)